

Warszawa, 16.05.2026 r.

REQUEST FOR QUOTATION NO. 26/2026/Metabolomics

for the selection of a contractor to provide targeted and untargeted metabolomics analyses

in connection with the implementation of a project under **PRIORITY I OF THE PROGRAMME**

EUROPEAN FUNDS FOR A MODERN ECONOMY 2021–2027 (FENG),

Intermediate Body – National Centre for Research and Development

Grant Agreement No. **FENG.01.01-IP.01-A13Z/25-00,**

Project Title:

“Development of an advanced FMT formulation – an ecobiotic containing concentrated and preserved human gut microbiota with an extracellular matrix for enhanced stability, survivability and efficacy in the treatment of CDI infections”

I. CONTRACTING AUTHORITY:

Human Biome S.A.
ul. Starodworska 1
80-137 Gdańsk
Pomeranian Voivodeship, Poland

II. PERSON AUTHORISED FOR CONTACT:

1. Contact person:
Full name: Natalia Perzyna
Phone: +48 728 572 094
E-mail: natalia.perzyna@human-biome.com
2. All questions must be submitted **exclusively via the Competitiveness Database**, using the functionality available in the notice published at:
<https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/>
3. The Contracting Authority shall provide explanations without delay, provided that the request for clarification of the content of this Request for Quotation is submitted no later than by the end of the day preceding the deadline for submission of tenders. The content of the explanations shall be published on:
<https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/>
4. If a request for clarification is submitted after the above deadline or concerns explanations already provided, the Contracting Authority may provide explanations or leave the request without consideration.
5. No oral or telephone information, explanations or responses shall be provided in matters requiring written form.

III. PROCUREMENT PROCEDURE:

1. The procurement shall be conducted in accordance with the **principle of competitiveness** set out in the *Guidelines on the eligibility of expenditure for 2021–2027*, which define uniform conditions and procedures for the eligibility of expenditure under the European Social Fund Plus, the European Regional Development Fund, the Cohesion Fund and the Just Transition Fund.

2. The Contracting Authority informs that this procedure is **not conducted pursuant to the Public Procurement Law of 11 September 2019**, therefore remedies provided for in that Act shall not apply.

IV. SUBJECT OF THE CONTRACT:

IV.1. The subject of the Contract shall be the provision by the Contractor of targeted and untargeted metabolomics analyses of three stool-derived fractions, namely the original donation (native stool), the pellet after centrifugation, and the supernatant after centrifugation, in accordance with the description of the subject of the Contract constituting **Appendix No. 3** to this Request for Quotation.

CPV Codes:

73111000-3 – Laboratory research services

ADDITIONAL INFORMATION REGARDING THE CONTRACT:

1. Variant tenders are not permitted.
2. Subcontracting of part or all of the contract is permitted.
3. The Contracting Authority allows for the possibility of entrusting part or all of the contract to subcontractors.
4. The Contracting Authority reserves the right to award a supplementary contract to the selected Contractor, up to a value not exceeding 50% of the base contract value, within 3 years from the award of the base contract. The subject of the supplementary contract shall be consistent with the subject of the base contract.
5. Equivalent solutions to the specified parameters and markings are permitted. By equivalence, the Contracting Authority understands the preservation of appropriate parameters and properties of the offered items. If the subject of the contract is described by standards, approvals or technical specifications, equivalent solutions are permitted.

Note:

- If trademarks or proprietary product names are indicated anywhere in this Request for Quotation or its annexes, they are justified by the specificity of the subject matter and serve only to indicate quality and parameter requirements due to the lack of sufficiently precise descriptions. Each reference to a trademark or proprietary name shall be deemed to include the wording **“or equivalent.”** Equivalent products (with parameters not worse than those specified, or better) are permitted, provided they ensure achievement of the intended effect and objectives of the contract.
- Where trademarks, patents, origin, technical standards, European technical assessments, approvals or reference systems are used, equivalent or better solutions are permitted. The Contractor shall assume that each such reference is accompanied by the wording “or equivalent.”
- The Contracting Authority may require the Contractor relying on equivalent solutions to provide evidence that the offered supplies meet the specified requirements. Such evidence must objectively confirm equivalence.

3. PLACE OF DELIVERY:

In accordance with the Description of the Subject Matter of the Contract, the results of the analyses will be delivered to the Contracting Authority electronically in the form of a summary report to the e-mail address. The formal place of acceptance of the service is the registered office of the Contracting Authority:

Human Biome S.A.
ul. Działkowa 85, Hall B
02-234 Warsaw
Municipality: Warsaw
County: Warsaw
Voivodeship: Masovian

V. CONDITIONS FOR PARTICIPATION AND METHOD OF ASSESSMENT:

1. The following entities shall be excluded from the procedure:
 - a. Entities personally or capital-linked to the Contracting Authority, meaning mutual relationships involving, in particular:
 - participation as a partner or shareholder (minimum 10% shares or stocks unless otherwise required by law);
 - holding positions in supervisory or management bodies, acting as proxy or attorney;
 - marital relationship, kinship or affinity up to the second degree, adoption, guardianship, cohabitation;
 - any legal or factual relationship raising justified doubts as to impartiality or independence.
 - b. Entities and persons who directly or indirectly support the military actions of the Russian Federation or are responsible for them and are subject to exclusion pursuant to:
 - Article 5k of Council Regulation (EU) No 833/2014, as amended by Regulation (EU) 2022/576;
 - the Act of 13 April 2022 on special solutions to counteract support for aggression against Ukraine and to protect national security.
2. Compliance with the above conditions shall be assessed on a **pass/fail basis**, based on a declaration submitted in accordance with **Appendix No. 2**.
3. Failure to meet any condition shall result in rejection of the tender.

VI. PURPOSE OF THE CONTRACT:

The contract is related to the planned project and its intended objectives.

VII. LIST OF REQUIRED DOCUMENTS:

1. Tender Form (Appendix No. 1)
2. Declaration of absence of grounds for exclusion (Appendix No. 2)
3. Signed information on data processing principles (Appendix No. 4 – GDPR)

VIII. ADDITIONAL PARTICIPATION CONDITIONS:

- authorisations (1)

not applicable

- knowledge and experience (2),

The Contracting Authority shall consider that the Contractor meets the knowledge and experience requirements if the Contractor demonstrates that, during the last 5 years prior to the deadline for submission of tenders (or, if the period of business activity is shorter, during that period), it has duly completed at least 1 (one) contract for targeted (quantitative) metabolomics analysis and at least 1 (one) contract for non-targeted (qualitative) metabolomics analysis. The Contracting Authority allows these requirements to be met within a single integrated contract or through separate contracts.

In order to confirm compliance with the above condition, the Contractor shall confirm that the requirement set out in item 5 of the tender form, constituting Appendix No. 1 to the Request for Quotation, is met by selecting the “YES” option and indicating the title of the contract and the scope.

- technical capacity (3),

The Contractor should ensure that it has at its disposal, throughout the entire period of performance of the Order, all equipment necessary to perform this Order, with particular emphasis on analytical and measurement equipment such as a tandem mass spectrometer coupled with a liquid chromatograph (LC-MS/MS) or equivalent, a gas chromatograph coupled with a mass spectrometer (GC-MS) or equivalent, and an energy-dispersive X-ray fluorescence spectrometer (EDX/XRF) or equivalent.

The Contracting Authority allows the use of equipment on the basis of civil law agreements, in particular rental, lease, leasing, lending for use, or other forms ensuring access to the equipment, provided that the Contractor has such equipment at its disposal on the date of submission of tenders and throughout the entire duration of the contract.

In order to confirm compliance with the above condition, the Contractor shall confirm its fulfilment in item 3 of the tender form, constituting Appendix No. 1 to the Request for Quotation, by selecting the “YES” option and indicating the analytical and measurement equipment at its disposal.

- personnel (4),

The Contractor must have at least one (1) employee engaged under an employment contract for the performance of the Order, holding a PhD in chemical sciences and having at least 1 (one) year of experience in developing LC-MS/MS or GC-MS methods, or equivalent methods, in various biological matrices.

In order to confirm compliance with the above requirements, the Contractor shall complete the table in item 4 of the tender form constituting Appendix No. 1, providing information on the personnel at its disposal.

- economic and financial standing (5),

not applicable

- other conditions (6).

not applicable

The conditions specified in points 1–6 shall be assessed on a pass/fail basis, i.e. compliant/non-compliant, on the basis of the documents submitted by the Tenderer. The Contracting Authority reserves the right to request that the Contractor provide explanations or documents confirming compliance with the conditions set out in points 1–6.

IX. PLACE AND DEADLINE FOR SUBMISSION OF TENDERS

1. The tender must be submitted **by 25 May 2026** via the **Competitiveness Database** at: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/> by entering the total **gross tender price** and attaching all required documents.
2. Tenders submitted after the indicated deadline shall not be considered.
3. The **Contracting Authority** reserves the right to request the **Contractor/Tenderer** to provide explanations regarding the submitted tender and documents confirming compliance with the conditions for participation in the procedure.
4. The Contracting Authority shall inform the Tenderers of the selection of the most advantageous tender by publishing the results in the Competitiveness Database.
5. The Contracting Authority allows the Tenderer to amend or withdraw the tender prior to the expiry of the tender submission deadline. Amendments or withdrawal shall be made via the Competitiveness Database.
6. Communication in the procurement procedure, including submission of tenders, exchange of information between the Contracting Authority and the Contractor, and submission of documents and declarations, shall be conducted **in writing via the Competitiveness Database**. Departure from this form of communication shall be permitted only where it is not possible to comply with communication via the Competitiveness Database, in particular with regard to the submission of documents after the opening of tenders, including clarifications, declarations and other requests necessary for the proper conduct of the procedure. In such cases, communication between the Contracting Authority and the Contractor shall be conducted by e-mail to the contact address indicated in this Request for Quotation.
7. Technical and organisational requirements concerning the tender submission procedure are described in the **User Manual for the Competitiveness Database 2021**, available at: <https://instrukcje.cst2021.gov.pl/?app=baza-konkurencyjnosci>

X. TENDER VALIDITY PERIOD AND CONTRACT PERFORMANCE

1. The **Tenderer** shall remain bound by the submitted tender for a period of **60 days**, starting from the expiry of the tender submission deadline. The validity period must be confirmed in the tender.
2. The subject matter of the contract shall be completed no later than by **31 December 2026**.
3. The indicative date of entry into force of the contract: **May 2026**.
4. During the examination and evaluation of tenders, the Contracting Authority may request the Tenderers to provide explanations regarding the content of the submitted tenders.

XI. DESCRIPTION OF THE METHOD OF PREPARATION OF THE TENDER

1. The tender shall be prepared using the **Tender Form (Appendix No 1)** and all required documents in accordance with Section VII of this Request for Quotation.
2. The tender shall include the price for the subject of the contract to which it relates.
3. The tender price must be **complete, unambiguous and final**.
4. Each Tenderer may submit only one tender and propose only one price. Submission by a Tenderer of more than one tender shall result in the rejection of all tenders submitted by that Tenderer.
5. The tender must be signed by the person or persons authorised to represent the Tenderer.
6. Templates of documents attached to this Request for Quotation shall be completed by the Tenderer and attached to the tender, or prepared by the Tenderer in content consistent with this Request for Quotation.
7. The Tenderer shall bear all costs related to the preparation and submission of the tender.
8. The Contracting Authority shall not reimburse the costs of participation in the procedure.
9. The Contracting Authority does not provide for an appeal procedure.
10. The tender shall be prepared in **written or electronic form**, in **one copy**, in **Polish or English**.
11. The Tenderer may reserve in the tender that the Contracting Authority shall not disclose information constituting a **business secret** within the meaning of the provisions on combating unfair competition, i.e. non-public technical, technological or organisational information of the enterprise or other information of economic value, in respect of which the entrepreneur has taken the necessary measures to maintain confidentiality.
12. Parts of the tender constituting a business secret, which the Tenderer reserves shall not be disclosed to other participants in the procedure, shall be submitted as a **separate part of the tender**, clearly marked as confidential.

XII. DESCRIPTION OF THE METHOD OF CALCULATING THE TENDER PRICE

1. The price stated in the tender must be expressed with **accuracy to two decimal places**.
2. The Tenderer is obliged to provide the **total net price** and the corresponding **gross price** (including VAT, if applicable) of the contract to which the tender relates.
3. If prices in the tender are expressed in a currency other than PLN, they shall be converted using the **average exchange rate of the National Bank of Poland (NBP)** applicable on the day preceding the date of opening of tenders. If the rate is not published on that day, the rate from the most recently published NBP average exchange rate table shall apply.
4. If no currency is indicated in the Tender Form constituting Appendix No. 1, the Contracting Authority shall deem the price to have been expressed in PLN.
5. The tender price shall be understood as defined in Article 3(1)(1) and (2) of the Act of 9 May 2014 on informing about prices of goods and services (Journal of Laws 2023, item 168), i.e. the price is the value expressed in monetary units which the buyer is obliged to pay the entrepreneur for goods or services; the price includes value added tax and excise duty, if applicable. The price shall also be understood to include tariff rates.
6. The tender price shall be the amount (including applicable value added tax) for performance of the subject of the contract as indicated in the **Tender Form**.

XIII. EVALUATION OF TENDERS:

1. Tenders submitted by **Tenderers** who demonstrate that they are not subject to exclusion and that they meet the conditions for participation in the procedure shall be examined for their compliance with the requirements of the **Contracting Authority** set out in the description of the subject of the contract.

2. In the course of the evaluation of submitted tenders, the Contracting Authority may request clarifications from the Tenderer regarding the content of the submitted tender. The Contracting Authority may request Tenderers who, within the specified time limit, have failed to submit declarations or documents required in this procedure, or who have failed to submit powers of attorney, or who have submitted documents containing errors or defective powers of attorney, to submit or correct them within a specified time limit, unless, despite such submission, the tender would still be subject to rejection or it would be necessary to cancel the procedure.
3. Furthermore, the Contracting Authority shall reject a tender if it:
 - contains an **abnormally low price**, as confirmed in the clarification procedure or in the absence of submitted explanations.
If the offered price appears to be abnormally low in relation to the subject of the contract and raises doubts as to the Contractor's ability to perform the contract in accordance with the requirements set out in this Request for Quotation, the Contracting Authority shall request the **Contractor** to provide explanations regarding the basis for the price calculation. The Contracting Authority reserves the right to request explanations if the offered price is at least **30% lower** than the average value of tenders submitted and deemed compliant in the procedure. In the above cases, the Contracting Authority shall request the **Tenderer** to provide a detailed explanation of the basis for calculating the offered price. The Tenderer shall be obliged to submit the explanations within **5 business days** from the date of receipt of the request from the Contracting Authority. The request shall be sent to the e-mail address indicated in the tender. If the Tenderer fails to submit explanations within the specified time limit or if the explanations demonstrate that the Tenderer intended to perform the contract or part thereof by relying on an abnormally low price, the Contracting Authority shall reject the tender. In such a case, the Tenderer shall receive information on the rejection of its tender together with a detailed justification. If a Tenderer requested to explain the basis for price calculation modifies its tender in aspects subject to evaluation under the established evaluation criteria, such a tender shall be rejected.
 - A tender shall also be rejected if it
 - was submitted after the deadline,
 - its content is inconsistent with the content of this Request for Quotation,
 - is invalid under other provisions of law, in particular the provisions of the Civil Code,
 - was submitted under conditions constituting an act of unfair competition within the meaning of the Act of 16 April 1993 on Combating Unfair Competition.
4. Tenders that do not comply with the requirements set out in this Request for Quotation shall be rejected, while the remaining tenders shall be admitted to the **points-based evaluation**.
5. The Contracting Authority shall evaluate tenders, awarding points based on the following criterion:

No.	Criterion name	Criterion weight
1.	Offer price (net)	75%

2.	Number of targets (standards) in untargeted analysis	20%
3.	Green procurement – energy efficiency class of equipment used for contract performance	5%

6. Maximum number of points that may be awarded: **100 points**.

7. The most advantageous tender shall be the one that obtains the highest total number of points under the above criteria, calculated as follows:

1. Offer price (net)

$$C = (C_{min} / C_{of}) \times 75$$

where:

C – number of points awarded under the criterion “Offer price (net)”

C_{min} – the lowest net price among the submitted tenders

C_{of} – the net price of the given tender

A tender may receive a maximum of **75 points** under the criterion “Offer price (net)”.

2. Number of targets (standards) in untargeted analysis

$$N = (N_{of} / N_{max}) \times 20$$

where:

N – number of points awarded under the criterion “Number of targets (standards) in untargeted analysis”

N_{max} – the highest number of targets (standards) among the submitted tenders

N_{of} – the number of targets (standards) in the given tender

A tender may receive a maximum of **20 points** under the criterion “Number of targets (standards) in untargeted analysis”

3. Green procurement – energy efficiency class of equipment used for contract performance

Under the criterion “Green procurement – energy efficiency class of equipment used for contract performance”, the Contracting Authority understands that the service will be performed using equipment with a declared energy efficiency class (minimum class A).

The Tenderer shall receive 5 points if, in the tender form, it declares (by selecting the “YES” option) that the equipment used for the performance of the contract meets a high energy efficiency standard, as confirmed by its energy efficiency class (minimum A).

The Tenderer shall receive 0 points if, in the tender form, it declares (by selecting the “NO” option) that the equipment used for the performance of the contract does not meet a high energy efficiency standard, as confirmed by its energy efficiency class (minimum A).

A tender may receive a maximum of **5 points** under the criterion “Green procurement – energy efficiency class of equipment used for contract performance”.

NOTE:

Where the Tenderer declares that the service will be performed using equipment meeting the required energy efficiency standard (thus obtaining 5 points under this criterion), the Contractor shall be obliged to document this fact at the contract performance stage. Such confirmation may include, in particular, energy labels, technical specifications, manufacturer declarations, or other documents clearly demonstrating that the equipment used for the performance of the contract meets the declared energy efficiency class.

All point calculations shall be made exclusively for tenders that meet the Contracting Authority’s requirements, to two decimal places.

XIV. INFORMATION ON THE SELECTION OF THE MOST ADVANTAGEOUS TENDER

1. The opening and evaluation of tenders shall take place on **26 May 2026**.
2. The **Contracting Authority** shall prepare a written protocol documenting the selection of the most advantageous tender.
3. The Contracting Authority shall notify all **Tenderers** who submitted tenders in this procedure of the selection of the most advantageous tender by publishing the results on the Competitiveness Database:
www.bazakonkurencyjnosci.funduszeuropejskie.gov.pl
4. Publication of the results of the procedure shall **not** constitute a declaration of intent to conclude a contract. The contract shall be concluded upon signing. Consequently, the Tenderer shall not be entitled to any claims in this respect, in particular a claim for the conclusion of the contract.
5. The contract shall be concluded with the Tenderer whose tender has been selected as the most advantageous.
6. If the Tenderer whose tender has been selected as the most advantageous fails or refuses to sign the contract, the Contracting Authority reserves the right to select the most advantageous tender from among the remaining submitted tenders.

XV. CONDITIONS FOR AMENDING THE CONTRACT:

1. Material amendments to the provisions of the concluded contract may be made **exclusively** in the following cases:

- 1) the occurrence of circumstances described in **Section 3.2.4, point 4 of the Guidelines on the eligibility of expenditure for 2021–2027**;
- 2) the necessity to extend the contract performance deadline in the event of:
 - a). circumstances attributable to the **Contracting Authority** or the **Contractor** which, despite exercising due diligence, could not have been foreseen;
 - b). the occurrence of a fortuitous event constituting **force majeure**, preventing performance of the subject of the Contract in accordance with its provisions;
- 3) In the event of any of the above circumstances, the deadline for performance of the subject of the contract may be appropriately extended by the time necessary to duly complete performance.
- 4) changes to generally applicable provisions of law that affect the performance of the contract;
- 5) changes to the **Contractor's and the Contracting Authority's** identification data (registered office address, REGON, NIP, bank account number);
- 6) receipt from the **Project Financing Institution** of decisions or recommendations concerning changes in the implemented project, which the Contracting Authority is obliged to apply and which may affect the justification and type of expenditure incurred under the subject contract;
- 7) amendments resulting from discrepancies or ambiguities in the contract that cannot be removed otherwise than by amending the contractual provisions, provided that such amendment leads to a clear and uniform interpretation of the contract by both parties;
- 8) amendments related to the correction of clerical or accounting errors in the content of the contract;
- 9) amendments to the settlement of the civil-law contract agreed by the Parties;
- 10) amendments to technological solutions;
- 11) amendments resulting from circumstances beyond the control of the Parties or from circumstances that could not have been foreseen at the time of concluding the contract
 - under terms agreed separately by the Parties.

2. Any and all amendments or supplements to the contract concluded with the selected **Contractor** must be made **in writing**, in the form of written annexes to the contract signed by both Parties, **under pain of nullity**

XVI. PAYMENT TERMS:

Payment shall be made based on acceptance protocols or invoices.

XVII. CANCELLATION OF THE PROCEDURE:

1. The **Contracting Authority** reserves the right to cancel the tender procedure, in particular in the event of
 - a). identification of formal or procedural errors in the procedure, where the price of the most advantageous tender exceeds the budget allocated for this task, or where circumstances beyond the control of the Contracting Authority arise that prevent

performance of the subject of the contract or require the introduction of other changes to the subject of the contract;

b). the procedure being affected by a defect resulting in the conclusion of a contract that would be inconsistent with the provisions of the project grant agreement, in particular where the **Intermediate Body** does not approve the requested changes to the project;

c). the occurrence of a material change in circumstances causing the performance of the contract no longer to be in the interest of the Contracting Authority, which could not have been foreseen at the time of initiation of the procedure.

2. In the above cases, the **Contractor** shall not be entitled to any compensation claims against the Contracting Authority.

XVIII. PUBLICATION:

The Request for Quotation shall be published in the Competitiveness Database:
www.bazakonkurencyjnosci.funduszeuropejskie.gov.pl

XIX. ANNEXES:

- Annex No. 1 – Tender Form Template
- Annex No. 2 – Declaration of No Grounds for Exclusion
- Annex No. 3 – Description of the Subject of the Contract
- Annex No. 4 – GDPR Information